



SOCIAL
INVESTMENT
FUND

SMALL GRANTS PROGRAMME GUIDELINES & CRITERIA

Under the Small Grants Programme, the Social Investment Fund awards grants of up to £25,000 to registered charities and not-for-profit organisations.

Applications made under this programme can relate to one-off projects, capital expenses, or ongoing expenses (such as salaries and general running costs) of up to a year's duration. Applications for multi-year grants can be made via the Major Grants Programme – see www.sif.gg for further details

Applications for small grants are processed by the Guernsey Community Foundation (GCF) on behalf of the Social Investment Fund. GCF receives each application form, ensures it is correctly completed, asks for extra information if required, and passes the application to the board of the Social Investment Fund for a decision.

Before making an application

If you are unsure whether you might qualify for assistance under the Small Grants Programme, or if you have any question about the application process, please contact Anna Le Page, the GCF Grants Programme Manager, on 259523, or anna@foundation.gg.

If you want to know more about the work of Social Investment Fund (SIF) or the difference between the Small and Major Grants Programmes, contact Lead Officer Sadie Siviter de Paucar on 07839 239994 or Sadie.SiviterdePaucar@gov.gg.

The Application Process

You can apply online, using the application form here: <https://www.tfaforms.com/4876979>
You will need to submit your most recent accounts, audited if possible. GCF may ask you to send in extra information relating to your organisation's finances, governance or safeguarding policies, depending on the nature of your application. You can attach extra documentation electronically.

Once you have submitted your application, GCF will email you to confirm that it has been received, and to ask any follow-up questions. Once you have provided all the required information, your application will be processed and passed to the Social Investment Fund, who will make a decision by the end of March.

The deadline for submitting a complete application to GCF is 5pm on Friday 26th February.

GFC will notify you in writing of the outcome of your application. If you are to be awarded a grant, GCF will send you a grant agreement letter to sign, after which the money will be paid into the nominated account.



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If an application receives funding, SIF reserves the right to release to the media and to publish on its website details of any grant being awarded.

Eligibility Criteria

Grants awarded under this Programme must benefit people or activities in the Bailiwick of Guernsey. You should be able to explain how the grant, if awarded, will be used to help achieve one or more of the following outcomes:

- Improving the lives of people with specific needs, disadvantages or vulnerabilities
- Creating employment, education or training opportunities
- The protection of our natural environment, culture and heritage
- Improved health and wellbeing for our community
- An inclusive community which challenges the barriers causing disadvantage and discrimination

Please note that your application is unlikely to be considered if you are not a charity or a not-for-profit organisation. Applications for activities outside the Bailiwick of Guernsey or that do not benefit residents of the Bailiwick will not be eligible, and neither will applications from individuals. Applications seeking to promote political or faith groups will not be supported, however applications are welcome from faith groups for community activities which meet the outcomes above. Appropriate applications from public sector service areas in support of third sector or community initiatives may be considered. Organisations based within Sark should be registered with the Sark Registrar (Alderney comes under Guernsey Registry).

Even if your application meets all of the eligibility criteria there is no guarantee of funding. SIF will base its decision on a range of factors, including the number of people who will benefit from the service or project in question; the impact of the project or service; the financial health of the organisation; the extent to which the charity works with partnership organisations to deliver shared objectives; and so on. Ultimately, SIF aims to direct money where, in its estimation, it is most needed.

There is no right of appeal against a decision not to award funding and feedback will not be given on decisions. A decision to award to refuse funding does not prevent you applying again in future.

Reporting

Successful applicants may be asked to complete a brief report template once the money has been spent, and in any case no later than a year after payment, to confirm how the funds were used, describe any challenges encountered, and specify the extent to which the grant achieved the outcomes intended.