



Guernsey Community Foundation Grants Programme

Through its Grants Programme (“the Programme”), the Foundation awards substantial grants to local charities to help them respond to challenges or needs within the Bailiwick.

Applications are considered by a Grants Panel (“the Panel”) made up of at least four of the following: Jim Roberts (Chief Executive, GCF), Roy le Hegarat, Fiona Bateson (GCF Director), Kate Raleigh, Ben Jones, Susie Gallienne and the Chair of the panel, John Renouf (GCF Director).

Who can apply?

The Programme is open to any registered charity; voluntary organisation, group or committee; or non-profit organisation. The grant must be used to fund services, projects and activities that will benefit the local community. Joint applications are welcome from organisations wishing to work together to better approach a need within the community.

Organisations whose *sole* aim is the promotion of political or religious beliefs will not be supported.

Application Criteria

- Grants must improve the way your organisation operates or delivers its services so that it can better meet the needs of the community or its service users
- The application should address a proven area of concern or fill a ‘gap’ in community provision
- You must be able to predict the likely measurable impact of a grant
- If your organisation holds more than one year’s reserves it must be able to explain why those reserves cannot be used to fund the proposed activity

How to apply

1. In the first instance, contact Anna Le Page, Grants Programme Manager, to discuss your application. Call 723442 or email anna@foundation.gg
2. Complete and submit this online pre-application form: <https://www.tfaforms.com/4718649>. If the Panel decides that the application meets the basic criteria (see above), you will be asked to submit a full application – see (3)
3. Complete a full application form here: <https://www.tfaforms.com/4718719>). Anna can arrange for you to be given support and guidance if required

Notes on applying

With your full application you will need to submit your organisation’s most recent annual accounts and explain how the grant-funded activity complements your organisation’s strategic plan or the equivalent.

Organisations which work with children or vulnerable adults must submit their safeguarding policy. If your organisation doesn’t have one, you can find templates here: <https://foundation.gg/third-sector-resources>. If you’re unsure whether your policy is suitable, or would like further advice in this regard, contact Anna

How much can be applied for?

The minimum amount is £5,000. There is no upper limit. You can apply for a grant to meet capital costs or operating expenses, and you can ask for multi-year funding.



GUERNSEY COMMUNITY
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promoting effective philanthropy

Is there a deadline for applications?

No. Applications are accepted at any time of year. The Panel meets an average of four times a year and full applications will be considered at the next scheduled panel meeting.

What happens once you have submitted a full application?

- Your application will be acknowledged
- You may be asked to provide further information
- Your application will be reviewed by the Panel at a 'pre-meeting'
- The Panel may ask you and/or other representatives of your organisation to meet them and either give a presentation or answer questions or both
- The Panel makes a funding recommendation to the GCF board, who usually meet within two weeks of the Panel meeting
- You will be informed of the board's decision

How will the Panel reach a decision?

Based on information supplied in the application form and the accounts, the Panel will consider the following:

- Is there a proven need for the work of the organisation and the proposed activity?
- How will the grant-funded activity help improve the way the organisation operates or delivers its services?
- What will the impact of the proposed activity be on the beneficiaries, clients or service users?
- Is the cost of the activity/service proportionate to its impact?
- Can the desired outcome be achieved in any other way?
- How does the organisation work with similar charities, if applicable?

Successful applicants will be required to...

1. Sign terms and conditions before receiving the grant payment, confirming that grant funds will be spent as specified in the application
2. Complete a report template describing how funds were spent and what the grant has achieved
3. Provide a financial statement to support the written report
4. Upon request, allow a site visit from the Foundation staff to show how funds have been spent and what difference has been made.
5. Allow the Foundation to monitor outcomes throughout the life of the project or initiative, or when the funds have been spent.
6. Agree to the sharing of information on the impact of the grant.

What happens if your application is unsuccessful?

You will be advised in writing. Unsuccessful applicants can re-apply unless advised otherwise.

FURTHER INFORMATION

If you have any further questions please contact the Guernsey Community Foundation on 723442 or email anna@foundation.gg

See also www.foundation.gg/grants