



Giving Your Time

Opportunities to Volunteer in Guernsey

Volunteer Vacancies – February 2019

These are some of the volunteer positions we are currently looking to fill. If you see anything that takes your interest, please get in touch with us on will@foundation.gg or call 748056.



GUERNSEY COMMUNITY
FOUNDATION

promoting effective philanthropy

Charity	Position	Details
World Aid Walk	Registration volunteer	<p>Would you like to help the Registration Co-ordinator, and be a second pair of eyes? In the long term, they would like to find one or two people who could learn the role so that there is not just one person who can fulfil this function, but at the moment it is a question of needing a double check.</p> <p>Initially the job would be to help check the copy of all the online and paper forms we use and the website pages related to registration, so that it can be kept consistent and accurate. You need to enjoy getting small details correct. This gets done over a couple of weeks at the end of February each year.</p> <p>If you are interested, you could learn some or all of the other tasks performed by the Registration Co-ordinator, which include liaising with Race Nation, the online platform supplier in Jersey, monitoring online registration through March and April and running checks for safety purposes, managing the late entry facility on the day of the Walk, always the first Bank Holiday Monday in May, various other tasks on the day, and preparing statistics using the online database. You would need to be able to use internet, email, Word, and if doing statistics, to manipulate Access or Excel to a limited degree.</p>
Relate	Director with responsibility for fundraising	<p>In addition to the general director responsibilities the company is looking to appoint a director with specific responsibilities for fund raising. This would include the following duties:</p> <ul style="list-style-type: none"> - To work in partnership with the Manager to develop and implement Fundraising strategies, including the preparation and presentation of applications for grants from various bodies, including States' Departments. - To assist in the development of new and imaginative Fundraising activities to include recruitment and the management of volunteers to assist with Fundraising activities, - To help to identify those Fundraising activities with the greatest chance of success. - To motivate supporters to maximise fundraising and - To oversee and help build the donor contact databases in conjunction with the Manager.
St John Care in the Community Library	Organiser – Large Print Library	<p>The main qualities required are a love of books and a liking of people, plus good communication skills in dealing with the public, especially the more senior citizens of our island.</p> <p>The Organiser co-ordinates other volunteers, both those working in the Library when it is open on Tuesdays, and those who take books to residential homes, community groups, and to individuals in their own homes.</p> <p>He/she is required to deliver an annual report to the Council of St. John, and to liaise with the administrative staff at the Ambulance Station.</p>

		We are a computer free zone! We have devised an excellent and efficient card system for our books, which provides all the information we need fairly instantly.
Young Enterprise Guernsey	Programme Board Member	As a Board Member, you will join a team whose purpose is to ensure the successful delivery of the Young Enterprise Team and Company Programme in Guernsey. You will take an active participation in monthly Board Meetings and take responsibility for key programme elements, which suit your experience and skills – examples include organising events and PR, delivering presentations to schools and facilitating advisor workshops. If you have a passion for entrepreneurship and youth development then this might just be the voluntary role for you!
Health Information Guernsey	Community Connectors, voluntary car drivers, shop volunteers	The new Vision for Health Information Guernsey is: To enable all people to make connections, informed choices and access information and support to live healthier, happier and more fulfilling lives in the Bailiwick Community. If you would like to become a Community Connector signposting to health, care and wellbeing services, support groups, events, learning opportunities and activities or become a Health Connector offering support and advocacy to help us fulfil our mission, please contact us! We also need Voluntary car drivers, charity shop volunteers to keep our services running. For more information about how to get involved at this exciting new time, email our CEO Bella on bfarrell@healthinfogsy.org.gg
Safer	Volunteers at the Guernsey Women’s Refuge	Safer supports victims of domestic abuse and their children and is the charity that runs the Guernsey Women’s Refuge among other services. Safer is looking for volunteers who would be able to commit to helping out at least once a month at the Guernsey Women’s Refuge supporting women and children who are victims of domestic abuse. This may be to stay at the Refuge during the evening or overnight or to answer helpline calls in the evenings and at weekends. Full training will be given and a full DBS check will be required. Due to the nature of the Refuge we would only be able to take female volunteers for this type of role.
	Gardener / maintenance / handy person.	Safer would like to hear from anyone who has time to do a spot of weeding, painting, general odds and bods and maintenance. This might be at the Refuge or other properties. If you are just interested in gardening or only want to do painting just let us know and we can make arrangements to fit with your talents.

	Moving on counsellors	<p>Volunteers are being sought with a professional counselling background to engage with individuals who are finding it difficult to move on from their domestic abuse histories.</p> <p>Full DBS checks would be needed</p>
Wigwam	Vice Chair	<p>To assist the Chair and to prepare for succession to the Chair position. To assist in providing leadership and direction to the Board; enabling the board to fulfil their governance responsibilities and strategic direction of Wigwam; ensuring Wigwam pursues its objectives; supporting and working in partnership with the staff; Ensuring that Committee Members are fully engaged and that decisions taken are in the best interests of Wigwam; developing the Committee. The role would be active, working with the Manager in reviewing and developing the Strategic plan, including setting and reviewing goals and KPIs. Also, to act as an ambassador for the Charity, attending official functions and meetings with grant makers and donors, as required.</p>
Guernsey and Alderney Child Contact Centre	Supported Contact Volunteers	<p>The Guernsey and Alderney Child Contact Centre provides supported contact by providing a safe space where children can meet their parent(s) they don't live with. We are looking for new volunteers who are enthusiastic about working with children and young people to help on Saturdays between 2pm – 4pm with supported contact sessions. You would be required to commit to helping out once every 3 – 4 weeks.</p> <p>Full training will be provided. A full DBS check will be required due to the nature of this work.</p>
	Social Media Volunteer	<p>Age Concern is looking for voluntary help by someone with social media expertise, marketing and communications skills. We wish to promote content and increase audience engagement, which can help public awareness of the charity's work in the community.</p>
Cardiac Action Group	Committee Members	<p>CAG is moving into a period where they want to raise awareness of AEDs and PAD sites so are looking for new committee members preferably with marketing/ PR and/ or IT skills. However, they have roles for all enthusiastic volunteers.</p>
MS Society	Committee members	<p>Looking for Committee members primarily to help with organising events aimed at either fundraising or social or awareness activities. The Committee meets once a month, in the evening for a couple of hours, so the minimum time commitment is about 4 hours a month. The role would be to contribute to thinking up ideas and to commit to organising a couple of events a year.</p>
Friends of Safer	Digital Communication Coordinator	<p>Friends of Safer has been successfully raising funds for Safer, the Domestic Abuse Charity, for over a year.</p> <p>We are looking for someone to expand and engage Safer's online audiences through social media, updating the website and other social media, promote content and increase audience engagement through blogs, newsletters, digital publishing etc. This would be to promote events organised by the Friends of Safer and provide performance reporting for digital marketing campaigns and initiatives.</p>

	Volunteers and Supporters Coordinator	Maintain a database of volunteers and supporters who will enlist their time and skills to help at events. Contact these volunteers when their assistance is needed and to coordinate collection tins distribution and collection.
	Volunteers and supporters	Friends of Safer who will be happy to help out at events, have ideas for events, and donate their time to help fundraising. This can be doing an hour flag selling or organising a whole event, whatever your time or skills we will have a slot for you.
Bailiwick of Guernsey Scout Association	Training	Training Coordinator / training delivery
	Group Leaders	This is a management role and doesn't need to be someone who has an in-depth knowledge of Scouting, they just need to be good 'people managers'. This might be an ideal role for someone who wants to build on their management skills in a less pressured environment.
	Committee members	Committee positions
	General volunteers	Adult volunteers (Beavers 6-8yr, Cubs 8-10 1/2 yrs, Scouts 10 1/2 -14 years, Explorers 14-18 yrs)
Guernsey Bereavement Service	Fundraiser	General fundraising and assisting with organising events.
Caritas	General volunteers	Caritas is looking for some general volunteers to help support the work in the cafe; serving tea, food, chatting with customers, some of them vulnerable.
Sarnia Arts Festival LBG	Treasurer	Sarnia Festival Arts LBG has organised the Victor Hugo International Music Festival (not to be confused with the current Hugo in Guernsey festival) held in Guernsey on a biennial basis since 2002. A treasurer is needed to produce budgets and financial reports reporting to the board of SFA which meets on an irregular basis about four times annually. The successful candidate will have a good knowledge of Excel and email and will contribute freely to board discussions working closely with the artistic director.
Access4All	Secretary	A new charity working in partnership with the States of Guernsey to improve accessibility in its widest context, for islanders and visitors alike.
Samaritans Guernsey	General Volunteers	The Guernsey Samaritans provide a service to listen those in distress. Training for volunteers is provided.
Home-Start Guernsey	Fundraiser	To raise funds for Home-Start activities – Home-Starts supports families experiencing stressful times.
Guernsey Animal Aid	Book-keeper or part qualified accountant	We urgently need a book-keeper or part qualified accountant to help us record and prepare our accounts and keep our records up to date. We do have a friendly accountant who actually checks and draws up the accounts once the leg work has been done.
	General Volunteers	Animal care and socialisation
	Fundraiser	Co-ordinator required

Crimestoppers	Website & Social Media Co-ordinator	The Crimestoppers Trust is an independent charity that works with, and for, the Community in conjunction with law enforcement agencies in the prevention and detection of crime. Using encrypted telephone (0800 555 111) and online forms, information provided is 100% anonymous. The local Board's focus is to promote the Charity to help ensure that the Bailiwick of Guernsey remains a safe place to live and work. This post is unlikely to exceed 3-4 hours per month .
	Project Co-ordinator	The Board is looking for additional support with its 2018 Runway Run as it builds on the success from this event since 2015. All 444 places in 2017 were sold. Would suit an organised individual with an interest in sport / event management. A flexible role
	Deputy Chairperson	This role would suit someone with leadership skills alongside a passion for reducing crime in Guernsey. This post is unlikely to exceed 3-4 hours per month but flexible.
GSPCA	Committee member/Legal advice	Specialising in Legal Advice. Required to be available once a month for a meeting in the evening and be able to communicate via email regarding on-going topics
	Committee member/PR/Marketing	Specialising in PR/Marketing. Required to be available once a month for a meeting in the evening and to be able to communicate via email regarding on-going topics
	Committee member specialising in fundraising/ Corporate Fund Raising	Strategic fundraiser/communications background. Required to be available once a month for a meeting in the evening and to be able to communicate via email regarding
	Volunteer Newsletter and Leaflet Editor, Volunteer Night Warden, Volunteer Gardeners, Charity Shop Volunteers, Volunteer Receptionists	All roles really are flexible as we would chat to each individual with how they can assist
	Committee member specialising in Treasurer/Accounts	Required to be available once a month for a meeting in the evening and to be able to communicate via email regarding on-going topics
Environment Services	Manage natural environment	Land clearance, species monitoring
Bailiwick of Guernsey Victim Support	Victim Support and Witness Service Volunteer	To help and support victims and witnesses through the court process.

National Osteoporosis Support Group Guernsey	Secretary	Arranging committee meetings, minutes, maintaining database, arranging coffee mornings, contacting speakers (Full description available)
Guernsey Marlins Special Swimmers	Poolside volunteers	Poolside helpers - Lifesaving course training will be given and paid for by the club
Bridge2	Admin Support/IT	Mac Friendly, keyboard skills, spreadsheets, FB page, web page, fundraising. 4/6 hours per week same day weekly. Parking provided (town) - reliability & loyalty most important
Relate Guernsey	Director	Board meets 4 times a year plus AGM. Also asked to provide 'Chaperone' service one evening every 6-8 weeks to support counsellors
Action Aid Guernsey	Organising team for ColourFest 2018	ColourFest will be a live music event with a colour party atmosphere, using coloured UV powder, a licensed bar, food/craft stalls and much more. The event will be held in summer 2018, and more people are needed to help organise the event. Roles available include marketing, budget/accounts, sourcing supplies, completing permits/applications, designing visual branding and site decorations, music support, recruiting volunteers, and organising activities, entertainment, stallholders, food vendors, and alcohol.
	Volunteers for ColourFest 2018	ColourFest will be a live music event with a colour party atmosphere, using coloured UV powder, a licensed bar, food/craft stalls and much more. The event will be held in summer 2018. The roles available are: bar staff, obstacle course marshals, staging/band support, ticket collectors, car parking marshals, and general volunteers. Volunteers will need to commit to a minimum of 4hrs and will receive free festival entry and a free volunteer t-shirt.
	Admin Support	To update a database and merge two mailing lists - one off job. Will include contacting supporters to ask whether they can assist with any volunteering, or if they can move onto the electronic mailing list for newsletters.
	Volunteer Co-ordinator	The Volunteer Co-ordinator will be responsible for maintaining a record of all volunteers' availability and contact information. They will also recruit and train new volunteers, and liaise with all volunteers about upcoming events when necessary. They will discuss DofE placements with the Schools Co-ordinator. This role will require a couple of hours a month, on an ad-hoc basis to fit around other commitments. There is the opportunity to join the Committee with this role.
	General volunteers	Assist with the general organisation of fundraising events, or assist at events by collecting money, organising raffle prizes, advertising events etc. These roles can be flexible to suit your skills, availability, and preference. There is no requirement to commit to a set number of hours per week/month. Committee positions are available for those wanting to commit more time.
	Communications Officer	Assist the Chair and Vice Chair with all aspects of communications. This could include writing letters, updating social media accounts, drafting media releases, responding to emails, advertising events. The role can be tailored to suit your skills and preferences. This role requires availability for a couple of hours a week on an ad-hoc basis, to fit around other commitments. There is the opportunity to join the Committee with this role.

	Resources Officer	ActionAid has a number of items that require storage for use at events, such as banners, collection tins and buckets, signs, and drinks. The Resources Officer will be responsible for the storage and maintenance of these items, and keeping an inventory list. This is an ad-hoc role requiring an hour or two a month.
	Coordinator for Change 4 Poverty Appeal	ActionAid has a number of collection tins and buckets placed at local bars, restaurants, and shops etc. as well as organising an annual collection of foreign and old coins and loose change from offices and local businesses. The Change 4 Poverty Co-ordinator will be responsible for communicating with local businesses about our annual Change 4 Poverty Appeal. They will then co-ordinate the distribution of collection buckets and tins at appropriate times throughout the year, and arrange for them to be collected once they are full. This role will also maintain a list of, and be the point of contact for, any shops, cafes, pubs etc. who retain a collection tin for us on a permanent basis. This role requires a couple of hours a month on an ad-hoc basis to fit with other commitments.
Inflammatory Bowel Disease Society Guernsey)	Fundraiser	looking for someone with PR and fundraising experience
	Secretary	
Choices (was Guernsey Contraceptive Service)	Marketing	Marketing & PR skills required
	Administration Assistant	Time commitment up to volunteer. 2 - 3 week application process taking 2/3 hours per week. Basic PC and Spreadsheet skills required
Goal50	Accountant	Need someone who can take the accounts up to audit.
St Stephen's Players	Treasurer	To maintain a strategic overview of the charity's financial affairs, in coordination with the book keeper and fundraising committee member. Ensure the charity's financial viability and sustainability, including input into the fundraising strategy. Ensure that proper financial records and procedures are maintained in co-ordination with the book keeper. Present budgets, accounts and financial statements to the Exec (via the book keeper). Sign off the Annual Accounts and present at the AGM for approval. Overview of: GDA's banking and investments, the GDA's payroll (completed by the bookkeeper), GDA payments in and out (may be delegated to volunteer), ensure that the charity has an appropriate reserves policy, ensure that regulatory requirements are met with regard to financial affairs. Liaise with any paid staff and volunteers about financial matters.
Guernsey Disability Alliance	Fundraiser	Organising fundraising events and writing funding applications to companies, trusts or grant bodies. Funds needed to cover costs, run Campaigns e.g. hidden disabilities and key projects.
	Company Secretary	To assist the Executive Committee lead the GDA into its 10 th Anniversary year and beyond
	Bookkeeper	To assist with making payments (expenses, payroll).Experience of Online banking preferred. The bookkeeper works in conjunction with the Treasurer.

	Events Organiser	to be part of an Events Organising Team
National Trust of Guernsey	Council Member with responsibility for Trust land	Knowing the areas of land which also includes walks, either owned or managed by the Trust. Liaising with those under contract to manage the Trust's land and working with volunteers to ensure that the land and walks are maintained on a regular basis. Advising Council on any works that need to be carried out that are not purely maintenance. Advising Council on any bequests or acquisitions. Working with the Trust Co-ordinator/Estate Manager on maintenance work. Keeping the land files up to date, together with the Estate Manager including rental contracts on fields used by farmers Providing Council at monthly meeting with a land report.
	Land – Countryside Rangers	The NTG require people to walk our cliff paths and land parcels to inspect the land and to ensure that it is clear of obstruction and damage. Tree's down, unstable cliff path steps and areas of overgrowth are all examples of what land rangers look out for. We can provide guidance in showing the volunteers where our NTG land areas are located.
	Fundraising Officer	The NTG requires someone with fundraising experience; a volunteer to seek out corporate sponsorship opportunities.
	Secretarial support	The NTG requires someone who is willing to assist with minute taking at monthly meetings, AGM's and other miscellaneous meetings held throughout the year.
	Biodiversity Strategy Officer	Meetings are regularly held with the Societe Guernesaise and other local organisations and the NTG requires someone to attend the meetings and to take on the role of Biodiversity Officer for the Trust.
	Les Caches Farm - Support Staff	2018 support staff are required to open Les Caches thatched barn to the public during weekly open days. A Duty Officer is also required to be present during events held there throughout the year, whether this be daytime or evening events.
	Viaer Marchi 2018 – Support Staff	Volunteers are always needed for physical aspects of set up / take down at the event. The NTG also require assistance in the Bric a Brac tent. Volunteers are always sought-after for gate-keeping duties, to take entrance fees from the public.
	26 Cornet Street & The Folk and Costume Museum	The NTG is always looking for willing volunteers to support the Shop Managers in both Trust shops for till duties.
Guernsey Sea Cadets	Committee members	For Unit Management Committee. Business backgrounds preferred as we are responsible for providing accommodation, insurance, equipment, health & safety etc.

	General volunteers	Committee members and members on the Parents & Supporters Association
	Secretary	Secretary
Guernsey Blind Association	Fundraiser	Fundraiser
Guide Dogs for the Blind	Fundraiser	Head of Fundraising
Guernsey Specials Gym Club	General Volunteers	We are looking volunteers of age 14 and above who have an interest in the caring profession and wish to help young people to learn gymnastics. Coach training opportunities are available.”
Guernsey Hard of Hearing Association	Committee members	Meeting once a month (last Thursday of month)
MENCAP	Company Secretary	Company Secretary
Abigail House	Committee members	Volunteer representatives to sit on the World Aid Walk committee for Save the Children
Save the Children	Travel co-ordinator	Travel Co-ordinator
Guernsey Rugby Association	Website	New brand image and website required
Lungevity	Case Workers	Especially men - training given in London
	Events, fundraising and media volunteers	<p>We are looking for volunteers to help plan, run and co-ordinate events and fundraising activities. No experience required just the willingness to take on projects with enthusiasm and diligence. We are also looking for somebody who has the time to manage and promote our website and social media. Any experience in using WordPress would be a bonus but training can be provided. We would also like to recruit volunteers who might wish to join the committee to have a say on how the Charity is run and how it can best achieve its aims.</p> <p>There are no time commitments as such we just need continuity and resources to manage and run the group. We hope that over time any volunteers who might join us stay with us and become part of our committee to help the charity grow and succeed.</p>
SSAFA - Forces charity	Company Secretary	Company Secretary

Tin Whistle LBG	Secretarial/Admin support	Tin Whistle Productions is a new, not-for-profit professional theatre company established in Guernsey. It is the resident theatre company at the Performing Arts Centre and has a lot of work over the next year in Education and developing corporate training packages. The company requires some secretarial support for two hours a week admin. duties
Drug Concern	Marketing Volunteer	<p>Drug Concern are looking for a volunteer with professional marketing experience to plan and launch a new marketing strategy.</p> <p>This is an exciting, flexible position with scope for really shaping how Drug Concern promotes its vital work</p> <p>Please contact Tracey at TRear@DrugConcern.gg for more details and an informal chat.</p>
The Guernsey Botanical Trust	Website Volunteer	<p>In 2006 the Guernsey Botanical Trust “GBT” began the reclamation and renovation works at the Victorian Walled Garden, Saumarez Park. Over the ensuing twelve years, thanks primarily to a membership of dedicated volunteers, it has become a self-sustaining working garden, providing a wide range of opportunities the community and is becoming an increasingly popular visitor attraction.</p> <p>In order to assist in the promotion of this wonderful project, as well as hopefully attracting new members and volunteers to become involved with varied projects; which range from gardening, general maintenance, shop assistance and education, we need a volunteer to help maintain and run our web-site.</p> <p>The web-site was established at the outset of the project and is still a working site, although it’s maintained on an ad hoc basis and generally more ‘active’ when we are advertising and promoting events. The site can be viewed at: www.walledgarden.gg/</p> <p>With the site already in place we don’t envisage the role being too onerous as the principal function will involve ensuring it is kept current and, ideally, updated weekly. Articles, adverts and promotional pieces would be provided by the members and would need uploading to the appropriate sections of the site.</p> <p>We would like it to be an attractive and easy to use site, but equally it needs to encourage people to visit the actual garden. A person who has the technical skills and opportunity to commit time to develop and enhance the site would be ideal.</p>
The Ivy Trust	A volunteer with a trust/legal or governance background	<p>The Ivy Trust are seeking two volunteers to help provide oversight to ensure the smooth running of the Trust's corporate responsibilities.</p> <p>1. The trustees are looking for a volunteer with a legal or trust background to ensure that the Trust is up to date with</p>

	A volunteer with a financial or accounting background	<p>its responsibilities and advise on trust decisions and generally reviewing governance. This is a supervisory role that should not require more than 6h per month.</p> <p>2. The Trust are in need of someone with a finance or accountancy background to oversee the Trust's transactions on a monthly basis. This would be a few hours a month at the most to ensure that everything on the financial side of the Trust's activities is being carried out correctly.</p> <p>The Ivy Trust support bereaved parents at a very difficult time, through facilities at the PEH and small financial grants.</p>
Grow	Chairperson	<p>Grow is well known for producing excellent garden plants, vegetables and garden furniture for sale to enthusiastic island gardeners and community work that its staff carry out in garden maintenance. It is enthusiastically supported by a host of volunteer FrOG's (Friends of Grow) who work energetically to spread the word of Grow's important work, manning stands at Fetes, Agricultural Shows and other public events</p> <p>After some 30 years as Director and 15 years leading Grow as Chairman, Lieutenant-Bailiff and former Advocate, Patrick Palmer has decided it is time to step down from the role at the end of 2018. Mr. Palmer has seen the organisation develop into a key player in supporting the less fortunate in our society, particularly the learning disabled. The Board has expressed its gratitude for Adv Palmer's tireless commitment to Grow Limited.</p> <p>New deal for GROW vital for future-proofing employment for the disabled.</p> <p>Grow benefits from significant support from the States of Guernsey and is working with the Committee for Employment & Social Security to develop a new Service Level Agreement which we hope will increase the opportunities for our clients.</p> <p>By working in partnership with the Committee for Employment & Social Security we hope to be in a good position from which to launch a wholesale reshaping of the Grow site in a 24 month rebuild. This project would entail significant community effort to raise the expected cost of some £2.5m.</p>
Relate	Director (Fundraising)	<p>Relate is looking for a director with specific responsibilities for fundraising. This would include the following duties:</p> <ul style="list-style-type: none"> · To work in partnership with the Manager and other directors to develop and implement Fundraising strategies, including the preparation and presentation of

		<p>applications for grants from various bodies, including States' Departments.</p> <ul style="list-style-type: none"> · To assist in the development of new and imaginative Fundraising activities to include recruitment and the management of volunteers to assist with Fundraising activities, · To help to identify those Fundraising activities with the greatest chance of success. · To motivate supporters to maximise fundraising and · To oversee and help build the donor contact databases in conjunction with the Manager. <p>Relate Guernsey's purpose is to provide relationship counselling to those who need it within the Bailiwick of Guernsey. Counselling is provided to couples or individuals, regardless of sexual orientation.</p> <p>Funding is obtained from a variety of sources including an annual grant from the States of Guernsey. In addition, clients are asked to make a contribution towards the cost of their consultations, however no client is refused because he or she cannot afford the fees charged. Further funding is raised through various charitable sources and through the company's own fundraising activities.</p>
Action Aid Guernsey Support Group	Secretary	<p>The Secretary's core duties are to liaise with the Chair to produce meeting agendas (5-6 meetings a year), circulate papers to the Committee ahead of meetings and to take brief notes at meetings. The Secretary is able to undertake other duties should they wish. This could include assisting with the organisation of an event, assisting with marketing or social media, or volunteering at one of our events.</p> <p>We are also looking for general volunteers again, so if possible, please could you also advertise that? General volunteers could do any of the following, depending on their preferences, skills, and the time they would like to spend volunteering:</p> <ul style="list-style-type: none"> • assist with organising events • volunteer for an hour or two at an event • assist with the preparation of newsletters • assist with social media and marketing • volunteer in our book shop (regular slot or ad hoc to provide cover) <p>There is no minimum time commitment required or fixed days/times. It is completely up to the individual volunteers.</p>
Carers Guernsey	Administrative Officer	<p>To support Board meetings (approximately bi-monthly) preparing agenda papers; taking minutes of the meetings and producing budget reports.</p>



Three main avenues for volunteering

Volunteer.gg

Volunteer.gg has been created for those who are keen to volunteer some of their time to a charity or charities in Guernsey and is administered by the Association of Guernsey Charities. Volunteer.gg works to establish a link between charities or voluntary groups who require assistance, and potential volunteers. The site lists many opportunities for volunteering, from events to longer term positions.

An opportunity to use your professional skills and experience

Guernsey Community Foundation –

The Foundation runs a Volunteer Matching Programme which sources and mobilises volunteers with professional skills in business planning and strategy, advice on governance issues, finances and audit, marketing and PR, design, IT and places them within voluntary organisations that need their specific expertise. Visit www.foundation.gg for more information on volunteering your skills through this scheme or contact William Carter on will@foundation.gg or call 748056.

Go direct! Information on making contact with charities is available on the Association of Guernsey Charities www.charity.org.gg

The AGC is a members' organisation supporting local charities. If you're not quite sure what you're looking for but are passionate about a particular charity or cause, the Association of Guernsey Charities' website – www.charity.org.gg – shares the contact details of all of its members. Details are on the website.

