



The Guernsey Community Foundation's Grants Programme

Through its Grants Programme, the Foundation awards grants of £5,000 or more to local charities and community groups to help them meet needs within the Bailiwick. Grants can be used to meet capital costs or operating expenses, including salaries. Multi-year grants are payable in certain circumstances.

Applications are considered by an independent Grants Panel made up of the following members: Jim Roberts, Joe Brown, John Robinson, Carolyn Van Vliet, Susan Atkinson, Lorna Higgins-Bare, Nicky Will and the Chair of the Panel, Fiona Bateson.

Who can apply?

The Programme is open to registered charities; voluntary organisations, groups and committees; and non-profit organisations. Grants must be used to fund services, projects or activities that will benefit service users and/or the wider community. Two organisations or more are welcome to make joint applications.

Organisations whose sole aim is the promotion of political or religious beliefs will not be supported.

Application Criteria

- The application should address a proven area of need and/or fill a 'gap' in services
- Applicants must be able to predict the likely impact of a grant
- Organisations which hold more than one year's reserves must be able to explain why those reserves cannot be used instead of a grant

How to apply

1. Contact the Grants Programme Manager on 259523 to discuss your application or email grants@foundation.gg
2. Complete and submit an online pre-application form, which you can download from the "Applying for a grant" section of the [GCF Grants Programme webpage](#). If the Grants Panel decides that the application meets the basic criteria (see above), you will be asked to submit a full application – see (3)
3. Complete the full application form, which you can download from our website as above, and submit to grants@foundation.gg. The Grants Manager can give support and guidance if required.

Please note

Applicants need to submit their organisation's most recent annual accounts and explain how the grant-funded activity will complement the organisation's strategy or business plan.



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If an organisation works with children and/or vulnerable adults the Foundation will need to see its safeguarding policy. If you're unsure whether your policy is suitable, or would like further advice in this regard, contact us.

Is there a deadline for applications?

No. Applications are accepted at any time of year. The Panel meets an average of four times a year and full applications will be considered at the next scheduled panel meeting.

Once you have submitted a full application:

- Your application will be acknowledged
- You may be asked to provide further information
- The Panel may ask you and/or other representatives of your organisation to meet them and either give a presentation or answer questions or both
- The Panel makes a funding recommendation to the GCF board, who usually meet within two weeks of the Panel meeting
- You will be informed of the board's decision

How does the Panel reach a decision?

Based on information supplied in the application form and the accounts, the Panel will consider the following:

- Is there a proven need for the service, project or activity to which the grant relates?
- Will the grant improve the way the organisation operates?
- Will the grant improve the lives of the organisation's clients/service users?
- Is the cost of the activity/service/project proportionate to its impact?
- Can the desired outcome be achieved in any other way?
- Does the organisation work with similar charities, if applicable?

Successful applicants will be required to:

1. Sign terms and conditions before receiving the grant payment, confirming that grant funds will be spent as specified in the application
2. Complete a report template describing how funds were spent and what the grant has achieved
3. Provide a financial statement to support the written report
4. Invite Foundation staff and/or Grants Panel members to visit an organisation to see how funds have been spent and what difference they have made
5. Allow the Foundation to monitor outcomes throughout the life of the project or initiative, or when the funds have been spent
6. Agree to the Foundation sharing information on the impact of the grant.
7. If your application is unsuccessful, you will be advised in writing. Unsuccessful applicants can re-apply unless advised otherwise



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FURTHER INFORMATION

Please contact the Guernsey Community Foundation on 259523 or email grants@foundation.gg.
See www.foundation.gg/grants for more info